



# Application Submission Instructions

Per the Ililani Application Packet, please complete the following:

- Completed application with signatures (docusign or digital signature is allowed)
- Completed Supplemental forms, if applicable (all notarized forms can be scanned in and submitted as a copy. Original affidavit must be submitted once you have selected a unit for purchase).
- Supporting documents (i.e. - tax returns, paystubs, proof of residency, etc.) Please black out all social security numbers from your personal documents except the last four digits.
- Pre-Qualification letter from one of our project lenders

Next Steps:

1. Notify your Ililani Sales Team agent when you are ready to submit your application. If you do not have a team agent please send an email to [info@liveililani.com](mailto:info@liveililani.com) and we will assign you a team agent.
2. Your Ililani Sales Team Agent will provide an application number and details on how to upload your application and supporting documents.
3. Your Ililani Sales Team Agent will do an initial review of your application.
4. After the initial review, your Ililani Sales Team Agent will provide you with a confirmation receipt and will let you know if there are any missing items.
5. A second review of your application will be conducted to ensure it is complete before it is sent to the HHFDC for final review and approval.
6. The HHFDC will notify you in writing to provide approval or denial of your Ililani Affordable Housing Application.